



# YAKIMA COUNTY SHERIFF'S OFFICE

ROBERT UDELL, Sheriff

P.O. Box 1388 Yakima, Washington 98907  
Civil Department

TELEPHONE (509)574-2540  
FAX: (509) 574-2621

## **WRIT/ORDER FOR REPLEVIN**

The following is a checklist of required documentation for a replevin (repo)

**A. Letter of instruction to include:**

1. Name of defendant
2. Physical address of the property.
3. Description of the vehicle (or item) being repossessed.
  - a. Including VIN for a vehicle or a serial number for another item.
4. Preferred tow company to use (otherwise we will use the next tow on our local tow company rotation list). The tow company must be able to be on site at the time of service, or respond to the location within a period of time deemed reasonable by the Civil Deputy.
5. Keeper name/contact (person who will meet the Civil Deputy at the time of repossession).

**B. Documentation required:**

1. The above letter of instruction.
2. Two certified copies of the Writ or Order.
3. Bond of Indemnity made out to the Yakima County Sheriff (twice the value of the property being repossessed).

**C. Bond of Indemnity to Sheriff (RCW 36.28.050):**

1. Original sealed bond.
2. Double the value of property to be seized or double the judgment amount, whichever is greater.
3. Indemnifying the Sheriff of Yakima County.
4. Make sure the bond is for a Writ of Execution and not some other kind of writ.
5. Signed by the principal or his agent, and the attorney in fact.
6. With the correct court and cause number.

**D. Your Writ/Order must include:**

1. Language directing Sheriff of Yakima County.
2. Break and enter language.
3. Writ/Order must be certified.
4. Physical address of the property.
5. Legal description of the property.
  - a. Including VIN for a vehicle or a serial number for another item.
6. Other information as required by RCW.

If you have any other questions please contact us:

Sheriff Civil Email: [sheriffcivil@co.yakima.wa.us](mailto:sheriffcivil@co.yakima.wa.us)

Phone (civil line): 509-574-2500 ext 4

Address: P.O. Box 1388 (attn civil), Yakima, WA 98907