



# BOARD OF YAKIMA COUNTY COMMISSIONERS

## Agenda Request Form (ARF)

*Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.*

**Prepared by:** Kimberly Ruelas

**Department:** Human Services

**Requested Agenda Date:** 5/6/2025

**Presenting:** Esther Magasis

*Board of County Commissioners Record Assigned*

# BOCC Agreement

**151 - 2025**

Yakima County, WA

### Action Requested – Check Applicable Box:

☐ PASS RESOLUTION

☐ PASS ORDINANCE

☐ ISSUE PROCLAMATION

☒ EXECUTE or AMEND

AGREEMENT, CONTRACT, or GRANT

☐ OTHER \_\_\_\_\_

### Document Title:

The Lighthouse Shelter 2025 Contract Modification 3 (LH-Shelter-2025-MOD3)

### Background Information:

The Lighthouse was awarded \$80,277 for their Year 1 Shelter contract under the Homeless Housing and Assistance Program (HHAP), covering July 1, 2024, to June 30, 2025. This modification reduces Year 1 funding by \$25,320, adjusting the total to \$54,957. This adjustment is a voluntary reduction, offered by LH due to their expectation that funds would go unused by the end of the contract period. The returned funds will be redistributed to other active HHAP grantees, ensuring resources are directed where they are most needed to maximize the impact of funds used to addressing homelessness within the county. Year 2 funding remains unchanged.

### Describe Fiscal Impact:

\$0 – No net fiscal impact. The \$25,320 in returned funds will be reallocated to other active HHAP grantees based on their demonstrated needs, as outlined in their responses. Any unused funds will be returned to Commerce after June 30, 2025.

### Summary & Recommendation:

Recommended to approve.

DocuSigned by:

*Esther Magasis*

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Department Head/Elected Official Signature

86958D4A6B72420...

DS

*DC*

Corporate Counsel Initial (for Agreements Only)



## HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>LH-Shelter-2025-MOD3</b>
1. NAME/ADDRESS: <b>The Lighthouse - Advocacy, Prevention, and Education Center</b> <b>UEI: FL8YWG8JNJK9</b> <b>600 North Avenue</b> <b>Sunnyside, WA 98944</b> <b>(509) 837-6689</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$30,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$80,277</b>
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: <b>(\$25,320)</b>
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$54,957</b>
8. CONTACT: <b>Leticia Garcia, Executive Director</b> <b>600 North Avenue</b> <b>Sunnyside, WA 98944</b> <b>(509) 837-6689</b> <a href="mailto:LGarcia@thelighthousewa.org">LGarcia@thelighthousewa.org</a>	9. COUNTY PROGRAM CONTACT: <b>Yakima County Human Services</b> <b>Melissa Holm, Grant Manager</b> <b>223 N 1st Street</b> <b>Yakima, WA 98901-2639</b> <b>(509) 865-5005</b> <a href="mailto:Melissa.Holm@co.yakima.wa.us">Melissa.Holm@co.yakima.wa.us</a>	10. COUNTY FISCAL CONTACT: <b>Yakima County Human Services</b> <b>Kimberly Ruelas, Accountant II</b> <b>223 N 1st Street</b> <b>Yakima, WA 98901-2639</b> <b>(509) 823-8881</b> <a href="mailto:kimberly.ruelas@co.yakima.wa.us">kimberly.ruelas@co.yakima.wa.us</a>
11. CONTRACT START DATE: <b>July 1, 2024</b>		12. CONTRACT END DATE: <b>June 30, 2025</b>
13. FUNDING AUTHORITY: <b>Washington State Department of Commerce</b> <b>Consolidated Homeless Grant/ Local Housing Fees</b> <b>2163</b>		14. INDIRECT RATE: <b>N/A</b>
15. CFDA NUMBER(s): <b>N/A</b>		16. CFDA TITLE(S): <b>N/A</b>
17. MODIFICATION PURPOSE: <b>To change funding amounts based on grantee's updated funding needs.</b>		
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – Special Terms &amp; Performance Measures</b> <b>EXHIBIT B – Budget</b> <b>EXHIBIT C – Insurance Certificate</b> <b>EXHIBIT D – Uniform Guidance</b> <b>EXHIBIT E – Modification 1</b> <b>EXHIBIT F – Modification 2 – General Terms and Conditions, Budget</b> <b>EXHIBIT G – Modification 3 – Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>The Lighthouse - Advocacy, Prevention, and Education Center</b> Signed by:  <small>96431534E64A4B1...</small> Leticia Garcia, Executive Director 4/24/2025 Date		<b>BOARD OF COUNTY COMMISSIONERS</b>  EXCUSED  Kyle Curtis, Chair   LaDon Linde, Commissioner   Amanda McKinney, Commissioner <b>DATED: MAY 06 2025</b> Attest:  Julie Lawrence, Clerk of the Board or Erin Franklin, Deputy Clerk of the Board
<b>Approved as to Form:</b> DocuSigned by:  <small>E0BF4E928E4346B...</small> Deputy Prosecuting Attorney Agreement Number <b>151-2025</b> BOCC Agreement		



**EXHIBIT G**

**MODIFICATION 3**

This Contract is modified as follows:

**EXHIBIT B BUDGET**

GRANTEE is authorized to spend no more than **FIFTY-FOUR THOUSAND NINE-HUNDRED AND FIFTY-SEVEN AND 00/100 DOLLARS (\$54,957) FROM July 1st, 2024, through June 30th, 2025.**

Budget Category	Current Contract Amount	Modification 3	New Contract Amount
Administration	\$1,500	\$0	\$1,500
Operations	\$54,801	(\$10,000)	\$44,801
Facility Support	\$8,656	\$0	\$8,656
Inflation Increase	\$15,320	(\$15,320)	\$0
<b>TOTAL</b>	<b>\$80,277</b>	<b>(\$25,320)</b>	<b>\$54,957</b>

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.