



# BOARD OF YAKIMA COUNTY COMMISSIONERS

## Agenda Request Form (ARF)

*Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.*

**Prepared by:** Kimberly Ruelas

**Department:** Human Services

**Requested Agenda Date:** 5/6/2025

**Presenting:** Esther Magasis

*Board of County Commissioners Record Assigned*

BOCC Agreement

#

**157-2025**

Yakima County, WA

### Action Requested – Check Applicable Box:

☐ PASS RESOLUTION

☒ EXECUTE or AMEND

☐ PASS ORDINANCE

AGREEMENT, CONTRACT, or GRANT

☐ ISSUE PROCLAMATION

☐ OTHER \_\_\_\_\_

### Document Title:

Northwest Community Action Center Eviction Prevention 2025 Contract Modification 4  
(NCAC-EP-2025-MOD4)

### Background Information:

Northwest Community Action Center was awarded \$427,456 for their Year 1 Eviction Prevention contract. This modification increases the Year 1 award by \$180,000, bringing the total to \$607,456, while leaving the Year 2 allocation unchanged. The additional funding comes from excess funds voluntarily returned by another grantee, who expected the funds would go unused by the end of the contract period.

### Describe Fiscal Impact:

\$180,000. This brings the total Year 1 contract amount to \$607,456 for the period from July 1, 2024, through June 30, 2025.

### Summary & Recommendation:

Recommended to approve.

DocuSigned by:

Esther Magasis

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DocuSigned by:

**Department Head/Elected Official Signature**

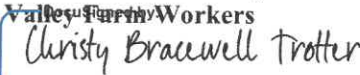
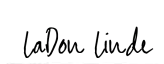
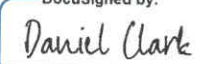


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**Corporate Counsel Initial (for Agreements Only)**

## HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: NCAC-EP-2025-MOD4	
1. NAME/ADDRESS: Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, UEI: XPMYYG76MMD5 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630	2. ORIGINAL CONTRACT AMOUNT: \$235,000	5. PREVIOUS CONTRACT AMOUNT: \$427,456	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: \$180,000	
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: \$607,456	
8. CONTACT: Heather Elmore, MSW NCAC Director 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630 <a href="mailto:heathere@yvwfc.org">heathere@yvwfc.org</a>	9. COUNTY PROGRAM CONTACT: Yakima County Human Services Melissa Holm, Grant Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 865-5005 <a href="mailto:Melissa.Holm@co.yakima.wa.us">Melissa.Holm@co.yakima.wa.us</a>	10. COUNTY FISCAL CONTACT: Yakima County Human Services Kimberly Ruelas, Accountant II 223 N 1st Street Yakima, WA 98901-2639 (509) 823-8881 <a href="mailto:kimberly.ruelas@co.yakima.wa.us">kimberly.ruelas@co.yakima.wa.us</a>	
11. CONTRACT START DATE: July 1, 2024		12. CONTRACT END DATE: June 30, 2025	
13. FUNDING AUTHORITY: Washington State Department of Commerce Consolidated Homeless Grant/ Local Housing Fees 2163		14. INDIRECT RATE: N/A	
15. CFDA NUMBER(S): N/A		16. CFDA TITLE(S): N/A	
17. MODIFICATION PURPOSE: To increase funding amounts, per availability of Eviction Prevention funds, as requested by grantee.			
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – Special Terms & Performance Measures EXHIBIT B – Budget EXHIBIT C – Insurance Certificate EXHIBIT D – Uniform Guidance EXHIBIT E – Modification 1 EXHIBIT F – Modification 2 – General Terms and Conditions, Budget EXHIBIT G – Modification 4 – Budget			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
Northwest Community Action Center DBA Yakima Valley Farm Workers  CFA7E341D4954E4 Christy Bracewell Trotter, CFO 4/29/2025 Date		<b>BOARD OF COUNTY COMMISSIONERS</b>  Kyle Curtis, Chair  LaDon Linde, Commissioner	
<b>Approved as to Form:</b> DocuSigned by:  E0BF4E928E4346B Daniel Clark Deputy Prosecuting Attorney		EXCUSED Amanda McKinney, Commissioner <b>DATED:</b> MAY 13, 2025 Attest:  Julie Lawrence, Clerk of the Board or Erin Franklin, Deputy Clerk of the Board	
Agreement Number 157-2025			

Yakima County, WA

**EXHIBIT G**

**MODIFICATION 4**

This Contract is modified as follows:

**EXHIBIT B BUDGET**

GRANTEE is authorized to spend no more than **SIX-HUNDRED AND SEVEN THOUSAND FOUR-HUNDRED AND FIFTY-SIX AND 00/100 DOLLARS (\$607,456) FROM July 1st, 2024, through June 30th, 2025.**

Budget Category	Current Contract Amount	Modification 4	New Contract Amount
Administration	\$54,301	\$27,000	\$81,301
Rental Assistance	\$238,860	\$140,400	\$379,260
Operations	\$68,845	\$12,600	\$81,445
Inflation Increase	\$65,450	\$0	\$65,450
<b>TOTAL</b>	<b>\$427,456</b>	<b>\$180,000</b>	<b>\$607,456</b>

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.