



BOARD OF YAKIMA COUNTY COMMISSIONERS

Agenda Request Form (ARF)

Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.

Prepared by: Kimberly Ruelas

Department: Human Services

Requested Agenda Date: 11/05/2024

Presenting: Lance Larsen

Board of County Commissioners Record Assigned

BOCC Agreement

393 - 2024

Yakima County, WA

Action Requested – Check Applicable Box:

☐ PASS RESOLUTION

☐ PASS ORDINANCE

☐ ISSUE PROCLAMATION

☒ EXECUTE or AMEND

AGREEMENT, CONTRACT, or GRANT

☐ OTHER _____

Document Title:

Northwest Community Action Center Housing and Essential Needs 2025 Contract Modification 1 (NCAC-HEN-2025-MOD1)

Background Information:

Northwest Community Action Center was awarded \$707,500 for their year 1 Housing and Essential Needs (HEN) contract. This modification increases their Year 1 award by \$245,408 bringing the total for Year 1 to \$952,908, while leaving Year 2 unchanged. The additional funding, comes from excess funds allocated to Yakima County program costs that are not being utilized this year due to the availability of other funding sources.

Describe Fiscal Impact:

\$245,408 from July 1st, 2024, through June 30th, 2025

Summary & Recommendation:

Recommend to approve.

Department Head/Elected Official Signature

Corporate Counsel Initial (for Agreements Only)

HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: NCAC-HEN-2025-MOD1	
1. NAME/ADDRESS: Northwest Community Action Center DBA Yakima Valley Farm Workers Clinic, UEI: XPMYYG76MMD5 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630	2. ORIGINAL CONTRACT AMOUNT: \$707,500	5. PREVIOUS CONTRACT AMOUNT: \$707,500	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: \$245,408	
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: \$952,908	
8. CONTACT: Sherran Campos, Program Manager Housing Support Services 706 Rentschler Ln Toppenish, WA 98948 (509) 865-7630 SherranC@yvfwc.org	9. COUNTY PROGRAM CONTACT: Yakima County Human Services Melissa Holm, Grant Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 865-5005 Melissa.Holm@co.yakima.wa.us	10. COUNTY FISCAL CONTACT: Yakima County Human Services Kimberly Ruelas, Accountant II 223 N 1st Street Yakima, WA 98901-2639 (509) 823-8881 kimberly.ruelas@co.yakima.wa.us	
11. CONTRACT START DATE: July 1, 2024		12. CONTRACT END DATE: June 30, 2025	
13. FUNDING AUTHORITY: Washington State Department of Commerce Consolidated Homeless Grant/ Local Housing Fees 2163		14. INDIRECT RATE: N/A	
15. CFDA NUMBER(s): N/A		16. CFDA TITLE(S): N/A	
17. PURPOSE: To change funding amounts, per availability of Housing and Essential Needs (HEN) funds.			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – Special Terms & Performance Measures EXHIBIT B – Budget EXHIBIT C – Insurance Certificate EXHIBIT D – Uniform Guidance EXHIBIT E – Modification 1 - Budget			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
Northwest Community Action Center DBA Yakima Valley Farm Workers <i>Christy Bracewell Trotter</i> Christy Bracewell Trotter, CFO 10/23/2024 Date Approved as to Form: <i>Daniel Clark</i> Deputy Prosecuting Attorney Agreement Number BOCC Agreement		BOARD OF COUNTY COMMISSIONERS <i>Amanda McKinney</i> Amanda McKinney, Chair <i>Kyle Curtis</i> Kyle Curtis, Commissioner <i>LaDon Linde</i> LaDon Linde, Commissioner DATED NOV 05 2024 Attest: <i>[Signature]</i> Julie Lawrence, Clerk of the Board or Erin Franklin, Deputy Clerk of the Board	



393-2024

EXHIBIT E

MODIFICATION 1

This Contract is modified as follows:

EXHIBIT B BUDGET

GRANTEE is authorized to spend no more than **NINE-HUNDRED AND FIFTY-TWO THOUSAND NINE-HUNDRED AND EIGHT AND 00/100 DOLLARS (\$952,908) FROM July 1st, 2024, through June 30th, 2025.**

<u>Budget Category</u>	<u>Current Contract Amount</u>	<u>Modification 1</u>	<u>New Contract Amount</u>
Administration	\$42,450	\$14,725	\$57,175
Operations	\$191,237	\$66,334	\$257,571
Flexible Funding (HEN Essential Items)	\$25,965	\$9,006	\$34,971
Rental Assistance	\$447,848	\$155,343	\$603,191
TOTAL	\$707,500	\$245,408	\$952,908

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.