

# BOARD OF YAKIMA COUNTY COMMISSIONERS

## Agenda Request Form (ARF)

*Deliver completed ARF and finalized agenda item to the Clerk or Deputy Clerk of the Board at the Yakima County Commissioners' Office, Room 232.*

Prepared by: Kimberly Ruelas  
 Department: Human Services  
 Requested Agenda Date: 5/6/2025  
 Presenting: Esther Magasis

Board of County Commissioners Record Assigned

#

BOCC Agreement

150-2025

Yakima County, WA

### Action Requested – Check Applicable Box:

PASS RESOLUTION  
 PASS ORDINANCE  
 ISSUE PROCLAMATION

EXECUTE or AMEND  
 AGREEMENT, CONTRACT, or GRANT  
 OTHER \_\_\_\_\_

### Document Title:

Union Gospel Mission Shelter 2025 Contract Modification 3 (UGM-Shelter-2025-MOD3)

### Background Information:

Union Gospel Mission was awarded \$532,124 for their Year 1 Shelter contract. This modification consolidates Facility Support funds into the Operations budget and adds \$125,000 in CHG Local DRF Support 2025 funds to better support operational expenses. The card scanner budget is also removed, as the scanners were purchased by Human Services, reducing the total by \$3,000. The revised Year 1 contract amount is \$654,124 for the period from July 1, 2024, through June 30, 2025. The Year 2 contract budget remains unchanged.

### Describe Fiscal Impact:

\$122,000. This brings the total Year 1 contract amount to \$654,124, for the period from July 1, 2024, through June 30, 2025.

### Summary & Recommendation:

Recommended to approve.

DocuSigned by:

Esther Magasis

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DocuSigned by:

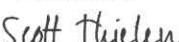
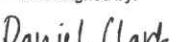
Department Head/Elected Official Signature

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DS  
DC

Corporate Counsel Initial (for Agreements Only)

## HUMAN SERVICES CONTRACT FACE SHEET

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: UGM-Shelter-2025-MOD3	
1. NAME/ADDRESS: <b>Union Gospel Mission</b> UEI: NA 1300 N 1 <sup>st</sup> St Yakima, WA 98901 (509) 833-1861	2. ORIGINAL CONTRACT AMOUNT: <b>\$430,584</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$532,124</b>	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT: <b>\$122,000</b>	
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$654,124</b>	
8. CONTACT: <b>Scott Thielen, VP of Client Services</b> 1300 N 1 <sup>st</sup> St Yakima, WA 98901 (509) 833-1861 <a href="mailto:Scott.Thielen@yugm.org">Scott.Thielen@yugm.org</a>	9. COUNTY PROGRAM CONTACT: <b>Yakima County Human Services</b> Melissa Holm, Grant Manager 223 N 1st Street Yakima, WA 98901-2639 (509) 865-5005 <a href="mailto:Melissa.Holm@co.yakima.wa.us">Melissa.Holm@co.yakima.wa.us</a>	10. COUNTY FISCAL CONTACT: <b>Yakima County Human Services</b> Kimberly Ruelas, Accountant II 223 N 1st Street Yakima, WA 98901-2639 (509) 823-8881 <a href="mailto:kimberly.ruelas@co.yakima.wa.us">kimberly.ruelas@co.yakima.wa.us</a>	
	11. CONTRACT START DATE: <b>July 1, 2024</b>	12. CONTRACT END DATE: <b>June 30, 2025</b>	
	13. FUNDING AUTHORITY: <b>Washington State Department of Commerce</b> Consolidated Homeless Grant/ Local Housing Fees 2163	14. INDIRECT RATE: <b>N/A</b>	
15. CFDA NUMBER(s): <b>N/A</b>	16. CFDA TITLE(S): <b>N/A</b>		
17. MODIFICATION PURPOSE: <b>To consolidate all Facility Support funds into the Operations budget, add CHG Local DRF Support 2025 funds, and remove the Card-scanner budget to effectively support the grantee's operational expenses.</b>			
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – Special Terms &amp; Performance Measures</b> <b>EXHIBIT B – Budget</b> <b>EXHIBIT C – Insurance Certificate</b> <b>EXHIBIT D – Uniform Guidance</b> <b>EXHIBIT E – Modification 1 – General Terms and Conditions, Budget</b> <b>EXHIBIT F – Modification 2 – Scope of Work</b> <b>EXHIBIT G – Modification 3 – Budget</b>			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>UNION GOSPEL MISSION</b> DocuSigned by:  01F0E6040F264CD... Scott Thielen, VP of Client Services		<b>BOARD OF COUNTY COMMISSIONERS</b> EXCUSED _____ Kyle Curtis, Chair	
4/22/2025 Date		 LaDon Linde, Commissioner	
Approved as to Form: DocuSigned by:  E0BF4F928E4346B... Deputy Prosecuting Attorney		 Amanda McKinney, Commissioner DATED: <b>MAY 06 2025</b>	
BOCC Agreement Agreement Number <b>150-2025</b>		Attest:  Julie Lawrence, Clerk of the Board or Erin Franklin, Deputy Clerk of the Board	

Yakima County, WA

## EXHIBIT G

### MODIFICATION 3

This Contract is modified as follows:

### EXHIBIT B BUDGET

GRANTEE is authorized to spend no more than **SIX-HUNDRED FIFTY-FOUR THOUSAND ONE-HUNDRED AND TWENTY-FOUR AND 00/100 DOLLARS (\$654,124) FROM July 1st, 2024, through June 30th, 2025.**

Budget Category	Current Contract Amount	Modification 3	New Contract Amount
Administration	\$6,588	\$0	\$6,588
Operations	\$229,903	\$191,093	\$420,996
Facility Support	\$191,093	(\$191,093)	\$0
Card-scanner	\$3,000	(\$3000)	\$0
Inflation Increase	\$101,540	\$0	\$101,540
Local DRF Support 2025	\$0	\$125,000	\$125,000
<b>TOTAL</b>	<b>\$532,124</b>	<b>\$122,000</b>	<b>\$654,124</b>

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.