

# Yakima County FY26 Homeless Housing and Assistance Program (HHAP) One Time RFP FAQ



Yakima County Human Services Department

## Information Session #1

September 17, 2025, 9am-10am

### **Can a church organization apply without a 990?**

All non-government organizations applying will need to submit a 990.

### **Please confirm whether 15% is allowable for Eviction Prevention Projects per Commerce guidelines.**

While Eviction Prevention is an allowable activity under these funds, they do not come from Commerce's Eviction Prevention-dedicated grant funding. As such, all projects in this RFP will be funded with the standard 6% admin rate.

### **Is HEN an allowable project type?**

No, this project type is not allowable during this funding cycle.

### **Define the geographic boundaries of the Mid Valley.**

For the purposes of this RFP, Mid and Lower Valley collectively are everything south of Union Gap.

### **Clarify when applicants should submit multiple applications versus a single application.**

Generally, if the project has one site location providing multiple services, then one application is necessary, describing each allowed project type within the narrative limits. If applying for different programs at multiple locations, separate applications should be submitted.

## Information Session #2

September 17, 2025, 4pm-5pm

### **Emailed questions should be submitted by the 26<sup>th</sup>, is that correct?**

Yes—you can always contact our team at any time, but we cannot guarantee that we will be able to answer any questions submitted after September 26<sup>th</sup> at 12:00pm before the grant deadline.

### **Can we apply for funding for a project we are already currently funded for?**

Yes, costs just cannot be double billed to two separate contracts, so any application for additional funds to go towards a project which is currently funded must be for costs which are demonstrably different from anything currently under contract.

### **If and when we have additional questions, who do we send them to?**

Please submit questions to the Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us) before September 26<sup>th</sup> at 12:00pm.

### **I assume if we apply for any project not currently entered into HMIS, we will need to have an HMIS project for anything that becomes funded.**

Yes—all homeless service projects funded by Yakima County funding need to be documented in HMIS. If there is a project not currently funded, and not currently in HMIS, you will be provided with technical support to get your project into HMIS if and when an award is made.

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## Questions Received Via Email

### **If we apply for PSH, is this also only one-time funding? How would that work?**

Yes, PSH is an allowable cost, but the funds are only available as a one-time grant, so unless you have some unusual one-time costs related to PSH it's not a great funding source for expanding PSH units.

### **Will there be another RFP drop or is this it and the primary focus is shelter and housing?**

There will be a separate Mental Health Sales Tax/Opiate Settlement Funds RFP released later this month. Information about that RFP will be posted to the Yakima County Human Services website at <https://www.yakimacounty.us/2779/Behavioral-Health-and-SUD-RFP>, and information about the RFP will be sent to the Yakima County Behavioral Health and Substance Use Disorder Coalition distribution list. To be added to the distribution list, please send a request to be added to [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us).

**Can Emergency Shelter hotel/motel vouchers be used to fill a transitional gap for an individual or family waiting for a PSH unit to become available, such as while a unit is getting cleaned and readied for the new tenant, etc.?**

Yes.

**Given that our agency is already a Yakima County Homeless Housing and Assistance Program (HHAP) recipient for the July 1, 2024 to June 30, 2026 grant cycle, are we still allowed to apply for this one-time grant with a November 1, 2025 to June 30, 2026 funding cycle?**

Yes.

**Can Street Outreach funds be used to purchase and distribute things like hand warmers, blankets, non-perishable food, water, sleeping bags etc.?**

Yes to handwarmers, water, and non-perishable food. No to sleeping bags or blankets.

**Where the RFP asks for the DUNS number should we put our UEI number?**

A UEI number is allowable in place of a DUNS number.

**Is this RFP the same as the two-year HHAP RFP that is typically run, or is it separate funding?**

This is separate funding for an award to be made between November 2025-June 2026. The two-year HHAP RFP for funding from July 2026-June 2028 will be released around Spring of 2026. Information about that RFP will be posted to the Yakima County Human Services website at <https://www.yakimacounty.us/2393/Homeless-Housing-and-Assistance-RFP>, and information about the RFP will be sent to the Yakima County Homeless Coalition distribution list. To be added to the distribution list, please send a request to be added to [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us).

**The jotform is not allowing me to answer the question fully, is this something you can help with?**

Our application was intended to limit narrative responses to 250 words, but the portal setting was functioning as a character limit instead. Narrative sections have been adjusted to 250 words.

**Of the four "Budget Categories," can Permanent Supportive Housing projects apply for the "Rental Assistance" category? I am wondering if the "Rental Assistance" category can apply to Permanent Supportive Housing developments (project-based) to fill the gap between monthly rent being received (30% of resident's income) and actual monthly cost of the unit?**

PSH projects may not apply for rental assistance to gap fund the PHS monthly rental cost—however, it may be charged to facility support.

**Would an allowable expense be to purchase a shower and laundry facility trailer to open on weekends to serve the homeless population and our homeless students and families?**

This would be allowable only under the bucket of funding covering “Projects allowable under the Consolidated Homeless Grant, Sanctioned Encampments, Emergency Shelter Feasibility Study,” and would be contingent on two factors:

1. Subgrantees will use the Shower and Laundry Facility to provide homeless services consistent with the CHG contract.
2. Subgrantee or the County will continue to use the Shower and Laundry for its useful life in the provision of services under the county’s homelessness plan.

The County’s funding is provided on a reimbursement basis, so for any large asset purchases applicants would need to have the capital to make the purchase and then get reimbursed.

**Could you please clarify whether these funds may be used for furnishings—for example, purchasing new mats for sleeping?**

Yes, these costs would be allowable under facility support: Essential facility equipment and supplies (e.g. common-use toiletries, bedding, mats, cots, towels, microwave, pet food and crates, etc.). Eligible equipment purchases over \$5,000 per item must be approved in advance by the Human Services Department.

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**For any other questions, please contact the Yakima County Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us), or (509) 574-1365.**

Additional technical assistance can be provided via email, by phone, or in-person, and will be scheduled on a first-come, first-serve basis. Applicants are strongly encouraged to schedule appointments for technical assistance as early as possible, to ensure availability of staff time. To schedule a help session appointment, contact the Human Services Department at [HumanServices@co.yakima.wa.us](mailto:HumanServices@co.yakima.wa.us), or (509) 574-1365. The last date to submit questions with a guaranteed response before the Application Deadline is Friday, September 26, 2025, at 12:00pm.