



# RIGHT OF WAY USE INFORMATION FORM

## Yakima County Roads

Form # CR0001 B  
Revised 01/04/2023

128 North Second Street · Fourth Floor Courthouse · Yakima, Washington 98901  
(509) 574-2300 · 1-800 572-7354 · FAX (509) 574-2301  
Submit application to [Melissa.Vantrease@co.yakima.wa.us](mailto:Melissa.Vantrease@co.yakima.wa.us)

**Office Use Only:**  
Permit No. \_\_\_\_\_  
Date \_\_\_\_\_  
Received by \_\_\_\_\_

**Name of Owner** (*Utility and/or Private*)

\_\_\_\_\_  
Name

**Address of Owner** (*Utility and/or Private*)

\_\_\_\_\_  
Street/P.O. Box

\_\_\_\_\_  
Apt. #

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

**Phone No. of Owner** (*Utility and/or Private*)

( ) \_\_\_\_\_

**Email of Owner** (*Utility and/or Private*)

\_\_\_\_\_

**Name of person/contractor in charge of work:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

( ) \_\_\_\_\_

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Email

**Emergency contact person** (*24 hours*)

( ) \_\_\_\_\_

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Title

**Approximate Start date of work:** \_\_\_\_\_ **Approximate End date of work:** \_\_\_\_\_  
(*Note: Per Permit Condition No. 24, the work shall begin within 30 days after the granting of the permit and be completed within six (6) months of granting the permit or permit shall be terminated.*)

**Hours of Work/Construction** (*Daylight hours only*) \_\_\_\_\_ **Until** \_\_\_\_\_

**Location of Work:** (*i.e., road name location(s) of where work is to be performed, approximate distances to nearby intersection, etc*)

Please attach vicinity map: \_\_\_\_\_

**Description of work:** (*i.e., crossing of roadway with pipe or installation of sewer/or water mains, etc.*)

**Construction methods to be utilized:** (*i.e., boring under roadway, trenching across roadway, plowing alongside of roadway, etc.*) \_\_\_\_\_

**Traffic Control Plan (Must Attach Copy of Proposed Traffic Control Plan)** - The Traffic Control Plan must be **site-specific**.

The Traffic Control Plan shall include the following minimum information:

1. Size of work area
  
2. Distance from work area to the following items:
  - a. Edge of road
  - b. Edge of traveled way
  - c. Center of roadway
  - d. Any intersecting roadway with 2,000 feet of work area
  
3. Any Signing:
  - a. Sign locations
  - b. Sign size
  - e. Sign spacing
  - f. Signing for any intersecting roadways within signing locations
  
3. If a one-lane closure is used:
  - a. Number and location of flaggers
  - b. Location and type of channelizing devices
  - c. Length of buffer area
  - g. Length of transition taper
  - f. Length of termination taper
  - g. Plan for each direction of travel (or for each lane closure)

***General Note:*** All work, traffic control devices and their application must comply with the most current version of the MUTCD and the Washington State Department of Transportation's "Standard Specifications for Road Bridge and Municipal Construction".